



HERGOTT LAW

a law corporation

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THE EXECUTOR(S) / ADMINISTRATOR(S)

This section is for the Executor(s) or Administrator(s) of the Estate.

Note: The birthdate, social insurance number and citizenship are required only if there is property to be transferred in the Land Title Office.

Note: The sections in red, are required to send the P1 Notice out, and we cannot file the court documents until 21 days after the P1 Notice has been sent. If you can get these sections filled in and returned to us asap, we can send the P1 Notice.

Executor / Administrator

Your full name			
Your full address			
Email Address		Cell Phone:	
Relationship		Occupation	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	

Executor / Administrator

Full name			
Address			
Email Address		Cell Phone:	
Relationship		Occupation	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	

Executor / Administrator

Full name			
Address			
Email Address		Cell Phone:	
Relationship		Occupation	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	

THE DECEASED

This section is for information is about the Deceased.

Deceased Information			
Full Name			
Alias (list all)			
Address			
Date of Death		City of Death	
Date of Birth		City of Birth	
Social Insurance No.		Citizenship	
Was deceased a Nisga citizen or member of a treaty first nation?			

THE DECEASED'S WISHES

This section is for information is about the deceased's "Will". Under British Columbia law, any written, printed or even electronic expression of a deceased's wishes about what they want done with their estate (a "testamentary document") could be accepted by the court as the deceased's will, even if it doesn't look like a will and is not properly signed and witnessed.

It is a duty of an executor to ensure that a diligent search is made for testamentary documents in every place where a testamentary document might reasonably be found, including all places where the deceased kept important documents. This would include wherever the deceased kept important papers, in a safety deposit box and on the deceased's computer or other electronic devices.

Please ensure that a diligent search is made and alert us about any/all testamentary documents you find.

Please list wills and codicils separately.

Testamentary Documents			
Document Description		Dated	
Document Location			
Document Description		Dated	
Document Location			

SPOUSE(S) OF THE DECEASED

This Section is for any Spouses, including common-law, that the Deceased has ever had. If the Spouse is surviving, please make a note of the status of the relationship (ie: Divorced / Separated, since what date)

Spouses of the Deceased			
Full Name			
Surviving/Predeceased?		Divorced / Separated?	
Date of Death (or n/a)		Since what date?	
Full Name			
Surviving/Predeceased?		Divorced / Separated?	
Date of Death (or n/a)		Since what date?	
Full Name			
Surviving/Predeceased?		Divorced / Separated?	
Date of Death (or n/a)		Since what date?	

CHILDREN / BENEFICIARIES OF THE ESTATE

This section is for any biological or adopted children, as well as all beneficiaries.

If the child / beneficiary is under 19 please note their date of birth and parents name and contact information; If the child / beneficiary is mentally incompetent, please list the name of the committee or person having care of this person.

Note: The birthdate, social insurance number and citizenship are required only for beneficiaries of the estate, and only if there is property to be transferred in the Land Title Office.

Note: Contact information is not required for deceased people.

If you run out of space, please use the blank space at the end of this document.

Child / Beneficiary			
Full Name			
Address			
Relationship		Surviving/Predeceased?	
Email Address		Cell Phone	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	
If a Minor, name & address of Guardian			
If Predeceased, list their surviving children			

Child / Beneficiary

Full Name			
Address			
Relationship		Surviving/Predeceased?	
Email Address		Cell Phone	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	
If a Minor, name & address of Guardian			
If Predeceased, list their surviving children			

Child / Beneficiary

Full Name			
Address			
Relationship		Surviving/Predeceased?	
Email Address		Cell Phone	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	
If a Minor, name & address of Guardian			
If Predeceased, list their surviving children			

Child / Beneficiary

Full Name			
Address			
Relationship		Surviving/Predeceased?	
Email Address		Cell Phone	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	
If a Minor, name & address of Guardian			
If Predeceased, list their surviving children			

Child / Beneficiary

Full Name			
Address			
Relationship		Surviving/Predeceased?	
Email Address		Cell Phone	
Birthdate		Social Insurance No.	
Citizenship		Additional Information	
If a Minor, name & address of Guardian			
If Predeceased, list their surviving children			

CREDITORS OF THE DECEASED

This section is for Creditors of the Deceased ie: credit cards / bank loans.

Note: This section needs to be completed only if there is no Will and if Creditors are owed \$10,000.00 or more.

Creditor			
Name		Approximate Amount	
Name		Approximate Amount	

ASSETS OF THE ESTATE

This section is for the real property, vehicles, bank & investments accounts.

If there is property, we can do an assessment search and ascertain the market value from that.

We will request account information from the banks, but any information you can give us (copies of statements etc.), is helpful.

Real Property			
Civic Address			
Civic address			
Vehicle(s)			
Make/model		VIN	
Value		How is value determined?	
Make/model		VIN	
Value		How is value determined?	
Boats / Recreational Vehicle(s)			
Make/model		VIN	
Value		How is value determined?	
Make/model		VIN	
Value		How is value determined?	
Private Companies or Businesses			
Name of Company			
Records Office			
Accountant		Interest in Company	
Name of Company			
Records Office			
Accountant		Interest in Company	

Life Insurance

Name, address & any
contact info. you have

Beneficiary (if any)?

Name, address & any
contact info. you have

Beneficiary (if any)?

Bank & Investments

Name, address & any
contact info. you have

Name, address & any
contact info. you have

Name, address & any
contact info. you have

Name, address & any
contact info. you have

Name, address & any
contact info. you have

Name, address & any
contact info. you have

Household Items

List items and their
approximate market
value (ie: sofa (200.00)
or book collection
(500.00) etc.)

INCOME TAX INFORMATION

This section is for the information about the income tax of the estate.

Income Tax

Accountant Name

Contact Information

Date last return filed

Additional Information

MISCELLANEOUS

This section is for information you think may be of assistance, or if you ran out of space entering any of the information above.

